



# Emergency Procedures



## EMERGENCY PROCEDURES

At all club coaching sessions or competitions there must be a level 2 coach present at the session. That person must have a thorough knowledge of the Salt Ayre Leisure Centre & or Lancaster University Sports Centre Emergency Action Plan (EAP).

They will have access to emergency contact details for each swimmer in the squad. These details are held in a file in the secure cupboard in the poolside storeroom at Salt Ayre, provided to whichever coach attends a Lancaster University training session and are present in the digital registration record as hidden columns.

In the event of an accident, he/she will take care of any emergency procedures that need to be carried out in conjunction with the EAP of the Leisure Centre.

This will involve any or all of the following:

- alert the lifeguard,
- administer First Aid,
- inform the Leisure Centre staff,
- notify the event organisers or promoter,
- request the emergency services,
- contact the parent/carer.

These actions should be carried out as appropriate to the incident, to ensure the best treatment for the club member.

Following any incident or accident the ASA Accident Book must be completed.